

FAX MESSAGE



GOVERNMENT OF KERALA

No. 500/FM1/2015/LSGD

Local Self Government (FM) Department,
Thiruvananthapuram, Dated:03.12.2015

From

The Principal Secretary to Government

To

The Director of Panchayat/ The Director of Urban Affairs/The Commissioner for Rural Development/ Chief Town Planner, Thiruvananthapuram.
The Exe. Director, Kudumbasree/Suchitwa Mission, Thiruvananthapuram
The Chief Executive Director, Information Kerala Mission, Thiruvananthapuram
The Director, KILA, Thrissur
The Chief Engineer, Local Self Government, Thiruvananthapuram
The Director, KLGSDP, Thiruvananthapuram
The Mission Director, MGNREGP Cell, O/o the CRD, Thiruvananthapuram
The Project Director, KSUDP, Thiruvananthapuram
The Director, SIRD, Kottarakkara, Kollam
All District Panchayats
Trivandrum Development Authority/Kollam Development Authority, Greater Cochin Development Authority, Thrissur Development Authority, Kozhikode Development Authority/Valluvanad Development Authority
The Managing Director, KURDFC, Thiruvananthapuram

Sir,

Sub:- LSGD - Implementation of special projects proposed by other departments / Government agencies under SCSP during 2015-16 - Reg.

I am to invite your attention to the reference cited. As you are aware, under the Scheduled Castes Sub Plan (SCSP) 2015-16 of Government of Kerala, an amount of Rs.500 lakhs is provided under the scheme called "Pooled Funds for Special Projects under SCP" for implementation of special projects proposed by other departments/ Government agencies under SCSP during 2015-16. The processing, sanctioning, implementation and monitoring etc., of such schemes is to be done as per guidelines issued vide G.O.(P)No.44/2009/SCSTDD, Dated 19.06.2009 (copy enclosed for ready references).

All HODs/other Government agencies under this department are instructed to take benefit of the above said Scheme by submitting requisite proposals to SC Development Department at the earliest possible, preferably within 2 or 3 weeks time so that those proposals are cleared by the Departmental Working Group before December 2015 and their implementation and actual expenditure under the Scheme can take place before 31.03.2015 (HoDs are asked to submit only those Schemes where it is possible to implement the same, and spend the proposed Budget during this financial year itself i.e. latest by 31.03.2016, of course projects having gestation period spreading over more than one year can also be submitted, in which case, the requirement of funds from the current year's budget should be clearly brought out.

For further details in this regard it may be contacted Director, SCDD, Shri. K. Gopalakrishna Bhat, IAS or Additional Director, SCDD, Shri. K. Venu.

Yours faithfully,
Sindhu. S.,
Under Secretary,
For Principal Secretary to Government.

Approved for Issue,


Section Officer.

Endt No. DB1/9138/12/CE/LSGD dated 05/12/2015

Copy of the letter with enclosure are forwarded to the Engineering Head of all Local Self Government Institutions for furnishing detailed project report on or before 21.12.2015. Executive Engineers of District Panchayats shall collect, consolidate and submit the proposals from Grama panchayats and Block panchayats coming under their jurisdiction. Similarly Superintending Engineers of North and South Circles shall collect, consolidate and submit the proposals from the Municipalities under their jurisdiction


CHIEF ENGINEER



GOVERNMENT OF KERALA

Abstract

SCHEDULED CASTES/SCHEDULED TRIBES DEVELOPMENT DEPARTMENT—GUIDELINES FOR
UTILIZATION OF POOLED FUNDS FOR SCP/TSP—ISSUED

SCHEDULED CASTES/SCHEDULED TRIBES DEVELOPMENT (B) DEPARTMENT
G. O. (P) No. 44/2009/SCSTDD. Dated, Thiruvananthapuram, 19th June 2009.

Read—Lr. No. 6003/09/DPD/SPD dated 5-6-2009 from the State Planning Board.

ORDER

As per the letter read above the Member Secretary, State Planning Board has requested to issue orders with regard to the guidelines for utilization of Pooled Funds under SCP/TSP.

As it is a new initiative to help the poor SC/ST population, Government are pleased to approve guidelines for the utilization of Pooled Funds for SCP/TSP as per the annexure.

The expenditure in this regard will be met from the Heads of Account 2225-01-800-26 and 2225-02-800-23 for SCP and TSP respectively.

By Order of the Governor

NEELA QANQADHARAN,

Chief Secretary to Government.

To

All Additional Chief Secretaries/ Principal Secretaries/Secretaries,
All Heads of Departments
All District Collectors
The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
The Accountant General (A&E), Kerala, Thiruvananthapuram.
Stock File/Office Copy

GCPT. 3/2149/2009/DTP.

Guidelines for the Utilisation of Pooled Fund under SCP/TSP

1. Any Department/Institution which requires allotment from Pooled Fund under SCP/TSP shall submit detailed projects to the State Planning Board clearly indicating objectives, physical and financial targets, period of implementation, source of funds, rate of subsidy, benefits to the SCs/STs etc.
2. Mere replication of ongoing projects of the Departments concerned is not intended under Pooled Fund. The projects should address the needs of the SC/ST population and the rate of assistance should be decided judiciously so as to make the project successful and sustainable. Wherever a higher rate of subsidy/assistance is required that can be proposed after giving details justifying higher rates.
3. Only those projects which ensure direct benefits to group/groups of families belonging to Scheduled Castes or Scheduled Tribes shall be included under Pooled Fund of SCP/TSP.
4. Projects ensuring creation of productive assets which will help the SC/ST families shall get preference.
5. The proposal shall be from any development sectors preferably intended towards income and employment generation. Similarly, preference shall be given to group activities/area development activities/eco-tourism/innovative projects/water supply/total housing programme for SC/STs. Such projects can include group farming, lease land farming, watershed development, horticulture development, traditional activities and other innovative projects.
6. In the case of Scheduled Tribes priority shall be given for providing basic minimum services like primary education, health, drinking water, nutrition, rural housing, rural electrification and rural link roads and the ST Development Department can suggest a package of schemes for the comprehensive development of ST habitats.
7. Schemes to develop agriculture and allied activities like animal husbandry, dairy development etc. that provide a source of livelihood to the SC and ST population can be proposed by the concerned Development Department.
8. SC/ST Development Department feels that implementation of a particular project under sectors like Agriculture, Animal Husbandry, Fisheries, Industries, Water Supply, Power, Housing etc is very beneficial to SC/STs. Since such projects require professional as well as technical skill the SC/ST Development Department can prepare such projects with the help of the Departments concerned and propose it under Pooled Fund.

9. For road, water supply, electric line extension schemes etc. more than 50% of the beneficiary families should be from the SC/ST category if a settlement is to qualify for inclusion with SCP/TSP.

10. The SC/ST Development Department, which shall be the Nodal Department for the Scheme, shall ensure timely release of funds to the concerned Development Department. The concerned Department in turn should ensure immediate release of funds, once they are received from the Nodal Department, to the field level implementing agencies. Any lapse on the part of field level implementing agencies in timely utilization of funds and proper implementation of the schemes may be viewed seriously.

Eligibility criteria

In order to avail the facility of Pooled Fund any Development Department shall propose projects subject to the condition that the project proposal contains the specific details given in these guidelines. Apart from the Government Departments, Institutions/Autonomous Organizations under the State/Central Governments and Universities are also eligible for submitting the proposals.

Procedure

- (i) As mentioned above, detailed project proposals shall be submitted to the State Planning Board directly on or before June 20th.
- (ii) The vetting of the projects will be done by the Technical Officers from different divisions within one week after the submission of the project proposals. Technical help from external experts also will be ensured if necessary.
- (iii) If the proposal is found feasible and admissible the same will be forwarded to the SC/ST Development Department.
- (iv) The projects which are not admissible will be returned to the Agency/Department with comments for rectification.
- (v) The SC/ST Development Department shall convene the State Level Working Group and place the proposals for giving the Administrative Sanction.
- (vi) The Secretary/Director/Representatives of the Department/Agency shall also be invited to attending the Working Group and they may present the proposal.

- (vii) Once the SLWG approves the proposal, the SC/ST Development Department shall issue the Administrative Sanction.
- (viii) The State Level Working Group will consider only those proposal which are submitted through the State Planning Board.
- (ix) Once the Administrative Sanction is issued, the SC/ST Development Department shall ensure the timely release of funds through the Director Scheduled Caste Development Department/Scheduled Tribe Development Department as the case may be.
- (x) The project activities shall be phased where necessary and only amounts that are required for the project in the year shall be released that year.
- (xi) The projects shall be implemented by the Departments/Institutions concerned in a time-bound manner.
- (xii) Projects under the Pooled Fund can be integrated with other projects of Development Departments including SC/ST Development Department subject to the condition that benefits shall mostly go to the SC/ST families.

Project proposals

The project proposals shall mainly include the following aspects:

- * Introduction, Need and Scope
- * Objectives
- * Basic information
- * Location, Activity, Eligible group etc.
- * Financial assessments
- * Time schedule
- * Anticipated direct benefits (Income generation, Employment generation etc.)
- * Indirect benefits (social, environmental, natural resources etc.)
- * Implementing agency, Mode of implementation, Role and Responsibility
- * Institutional support to be established for the sustainability of the project which includes back up support.
- * Linkages
- * Skill development
- * Managerial capacity development and necessary support mechanism.

Monitoring

There shall be a High Powered Committee at the State level under the Chairmanship of the Vice Chairman, State Planning Board for the effective and periodic monitoring. The Committee shall consist of the Member-in-charge of the Decentralised Planning Division, Principal Secretary, SC/ST Development, Principal Secretary, Planning and Principal Secretary, Finance. The Chief of the Decentralised Planning Division of SPB shall be the convener of the Committee.